

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #110

The Virginia Western Community College Board met Thursday, September 15, 1983, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS
PRESENT: Mrs. Janine Stone, Vice Chairman
Dr. Charles Downs, Executive Secretary
Mr. Willis Anderson
Mrs. Sylvia Faw
Mr. Lawrence Hamlar
Mr. Richard Watson

MEMBERS
ABSENT: Mr. Edward Booth
Mrs. Caroline Etzler
Dr. Warren Moorman
Mr. Steve Musselwhite
Mr. William Russell
Mr. Maury Strauss

STAFF
PRESENT: Mr. Dwight Blalock, Dean of Financial Services
Mr. Mark Emick, Administrative Assistant to the President
Dr. Charles Houston, Coordinator of Institutional Research
Mrs. Dottie Mock, Secretary
Dr. Harry Nickens, Dean of Student Services
Dr. Paul Pullen, Dean of Instruction

1. CALL TO ORDER

Mrs. Stone called the meeting to order and welcomed Mr. Lawrence H. Hamlar, new Board member representing Roanoke City, to the meeting and the Board membership. Mr. Hamlar succeeds Mr. Dalhouse who was not eligible for reappointment.

2. MINUTES OF THE JULY 21, 1983, BOARD MEETING

A motion was made by Mr. Anderson and seconded by Mrs. Faw that:

The VWCC Board approve the minutes of the July 21, 1983, Board meeting (#109) as presented.

The motion was unanimously approved.

3. 1984-86 BIENNIUM BUDGET

Mr. Blalock gave a report on the 1984-86 biennium budget and the college's request for additional funds in the budget addenda.

4. INTERNAL AUDIT

Mr. Blalock explained the college's response to the Internal Audit Report of March 1, 1981 - May 31, 1983. This report was previously mailed to the Board members.

5. MICROCOMPUTER LAB

Dr. Houston gave a report on the success of the microcomputer lab, and advised that 425 people have taken the three-hour computer seminars offered during the summer. Other courses are scheduled for the fall quarter. These courses are in addition to the college's regular data processing program.

6. CAREER STUDIES

Dr. Pullen recommended that the college continue to offer the Career Studies Nursing Assistants program and expand the program from an 8-hour to a 15-hour credit course. This course would be taught by a part-time lecturer and would require no additional full-time faculty.

Another course ^{12/7/83 minutes} ~~under the Career Studies Program~~ recommended by Dr. Pullen is Radiation Therapy with emphasis on Oncology. This program would require additional funding for personnel, etc. If the funding does not become available, Dr. Pullen suggested that the program not be implemented.

A motion was made by Mr. Anderson and seconded by Mrs. Faw that:

12/7/83 minutes
The VWCC Board approve the college's expanding the Career Studies Nursing Assistants Program from an 8-hour to a 15-hour credit course, and that the ~~Career Studies~~ Radiation Therapy Program with an emphasis on Oncology be offered provided funding for the program is available.

The motion was approved unanimously.

7. BOARD BYLAWS

Draft copies of proposed Board bylaws and policies and procedures were distributed to the members in their folders. Mr. Emick asked the members to review the draft; make suggestions, corrections, additions, deletions; and advise Mrs. Stone, Mr. Anderson, Dr. Downs, or himself of their recommendations by September 29. The bylaws committee will meet again after September 29 and finalize the documents for the Board's consideration at the November Board meeting.

8. PRESIDENT REPORTS

- a) Dr. Downs reviewed the status of the Business Science Building. Last year the General Assembly appropriated \$150,000 to add to the college's local funds of \$500,000 to building one-half of the first floor of the building, which would house the cafeteria. This year the college's capital outlay request was given Priority I status for funding by the State Council of Higher Education, along with three other funding requests. If funding does become available in the amount requested, three floors of the Business Science Building and a crosswalk would be built, but would not include funds for the third floor of Webber Hall. If funding is not appropriated, half of the first floor would be built to house the cafeteria.
- b) Dr. Downs added his note of welcome to Mr. Hamlar and gave a résumé of Mr. Hamlar's community activities.
- c) Dr. Downs reported that fall classes begin September 20, and the enrollment is on target with predictions -- over 5,000 students are expected to enroll.

9. ANNUAL STATE BOARD MEETING

Information on the Annual State Board meeting was previously mailed to the members. This year's meeting will be held at the OMNI in Norfolk, November 3-5, 1983. Dr. Downs asked that anyone planning to attend the meeting fill out the room reservation card provided in the mailout and return it to his office as soon as possible before October 13.

10. VCCA

Information on this meeting was also previously distributed to the members. The meeting will be held in Richmond, November 18-19.

11. COMPUTER DEMONSTRATION

The Board members were invited to remain after the meeting for a demonstration of the microcomputer by Dr. Houston.

12. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at 4:20 p.m.

APPROVED:

Charles W. Downs
Signature of Executive Secretary

December 7, 1983
Date