

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #107

The Virginia Western Community College Board met Tuesday, March 15, 1983, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS
PRESENT: Mr. Maury Strauss, Chairman
Dr. Charles Downs, Executive Secretary
Mrs. Caroline Etzler
Mrs. Sylvia Faw
Dr. Warren Moorman
Mr. William Russell

MEMBERS
ABSENT: Mr. Willis Anderson
Mr. Edward Booth
Mr. Warner Dalhouse
Mrs. Lillian Utecht
Mrs. Janine Stone
Mr. Richard Watson

STAFF
PRESENT: Mr. Dwight Blalock, Dean of Financial Services
Dr. Andy Archer, Division Chairman, Natural Science and Math
Mr. Mark Emick, Coordinator of Development
Mrs. Dottie Mock, Secretary
Mrs. Dolores Moore, Public Information Officer
Dr. Harry Nickens, Dean of Student Services
Dr. Paul Pullen, Dean of Instruction

GUESTS
PRESENT: Mr. Charles Hite, Reporter, Roanoke Times and World-News

1. CALL TO ORDER

The Chairman called the meeting to order at 3:35 p.m.

2. MINUTES OF JANUARY 20, 1983, BOARD MEETING

A motion was made by Mrs. Etzler and seconded by Mr. Russell that:

The VWCC Board approve the minutes of the January 20, 1983, Board meeting (No. 106) as presented.

The motion was unanimously approved.

3. APPOINTMENT OF A NOMINATING COMMITTEE

Mr. Strauss appointed the following Nominating Committee to recommend a slate of officers for the coming year:

Mrs. Sylvia Faw, Chairman
Mr. Wick Anderson
Mrs. Caroline Etzler

The committee's recommendations will be presented to the Board for its consideration at the May meeting.

4. PERIODIC FINANCIAL REPORT - BOOKSTORE AND LOCAL FUNDS INVESTMENT

Mr. Blalock reported that the estimated net profits from the bookstore during the last eight months of the fiscal year, which ends June 30, 1983, will be approximately \$45,000. This figure is down slightly from last year, due mainly to a small drop in enrollment and an increase in the personnel expenditure. These bookstore profits, as well as vending profits and other resources, have been invested to secure additional funds from earned interest.

Mr. Blalock asked the Board's consideration for rescinding the banking proposal established by the Board during the first year of the college's operation in order to comply with a 1982 state law requiring competitive bidding by area banking institutions for state fund deposits. A better return on the college's funds could be realized through competitive bidding proposals.

Mr. Russell made a motion and Mrs. Faw seconded that:

The VWCC Board cancel its earlier action relative to banking deposit procedures and comply with the current state of Virginia law requiring that competitive banking proposals from area banking institutions be secured to obtain the highest return on the college's funds.

The motion was approved unanimously.

5. RESOLUTION FOR MR. McCABE

A resolution acknowledging Mr. James N. McCabe's years of service to the college and the community upon his retirement on February 28, 1983, was read.

Mrs. Etzler made a motion and Mr. Russell seconded that:

The VWCC Board approve the resolution honoring Mr. James N. McCabe as presented and that the resolution be presented to Mr. McCabe.

This motion was approved unanimously.

6. ADMINISTRATIVE ASSISTANT TO THE PRESIDENT

Dr. Downs announced that as a result of Mr. McCabe's retirement, the duties of the Administrative Assistant to the President will be combined with those of the Coordinator of Development and assigned to Mr. Mark Emick.

7. VIRGINIA COMMUNITY COLLEGE ASSOCIATION

Referring to material distributed to the Board members, Dr. Archer reviewed the purpose of the recently established Virginia Community College Association,

which is to promote the development and advancement of community college education in Virginia. The first meeting of the Association was held in February, and temporary officers were elected. Commissions from all segments of the community colleges were also established, including a College Board Commission. Dr. Archer asked the Board members to review the material to determine whether or not they would like to join the Association, both as a Board Commission and as individual members. Yearly dues for the Board Commission are \$30, and \$1 per Board member to join individually. The Association has the approval of the State Board for Community Colleges and the support of the Chancellor.

After discussion, Dr. Moorman made a motion and Mrs. Etzler seconded that:

The VWCC Board join the Virginia Community College Association Board Commission at a cost of \$30, obtain individual Board memberships at a cost of \$11 (\$1 per member), and select two Board members to attend the next convention in Richmond on May 6, with their expenses being paid from local funds.

The Board unanimously approved this motion.

Mr. Strauss asked that a copy of the Association's constitution be mailed to each Board member. Also, information on this topic was distributed today and will be mailed to those Board members who were not in attendance.

8. THE VIRGINIA PLAN

Dr. Nickens presented a report on the Virginia Plan which the Governor and the Secretary of Education signed into being in 1983. Applying the requirements to Virginia Western, by 1985 the college must enroll an additional 76 first-time, black, instate students in programs of study. The college has already started working on guidelines for the implementation of the Plan's requirements. Also, a Minority Affairs Office has been established on campus. Dr. Nickens felt the college would exceed its assignments under the Plan.

9. SACS VISITING COMMITTEE

Dr. Downs expressed his appreciation to the Board members for their participation in the opening session of the Southern Association of Colleges and Schools Reaffirmation Committee's visit on March 8. He advised that the Committee held an informal exit interview with the college Staff and Self-Study Committee chairmen at the completion of their visit and would send a written report to the college in two to three weeks. Dr. Downs will forward the Committee's report to the Board members when it is received.

10. GENERAL ASSEMBLY 1983

Reporting on the actions of the 1983 General Assembly, Dr. Downs advised that two items were of positive interest to the college:

- a) The take-home pay for faculty and staff will be increased by about 5% since the VCCS will assume the entire contribution to the VSRS, starting in October 1983. Also, the expected budget reversion of 6% was reduced to 4.8% for next year.
- b) Capital outlay funds amounting to \$150,000 were appropriated to Virginia Western for construction of a portion of the first floor of the Business Science building on the North Campus. With \$500,000 of college resources, it is hoped that construction will begin on the building this summer. The building will house a cafeteria and student lounge.

The college previously planned to use the \$500,000 for construction of a temporary student services building, but with the added funds from the General Assembly, it was felt best to use the resources to build a permanent structure and, hopefully, in the future to add a second and third floor and eventually an elevated walkway to connect the campuses.

11. STUDENT GOVERNMENT ASSOCIATION

Mr. Strauss asked Dr. Nickens to invite the president and vice president of the Student Government Association to attend the Board meetings.

12. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at 5:15 p.m.

APPROVED:

Charles L. Downs

Charles L. Downs, Executive Secretary

May 17, 1983

Date