

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #105

The Virginia Western Community College Board met Tuesday, November 16, 1982, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mr. Maury Strauss, Chairman
PRESENT: Dr. Charles Downs, Executive Secretary
 Mr. Willis Anderson
 Mr. Edward Booth
 Mrs. Caroline Etzler
 Mr. William Russell
 Mrs. Lillian Utecht

MEMBERS Mr. Warner Dalhouse
ABSENT: Mrs. Sylvia Faw
 Dr. Warren Moorman
 Mrs. Janine Stone
 Mr. Richard Watson

STAFF Dr. Andy Archer, Division Chairman, Natural Science
PRESENT: and Mathematics
 Mr. Dwight Blalock, Dean of Financial Services
 Ms. Barbara Hurd, Coordinator, Student Activities
 Mrs. Dottie Mock, Secretary
 Dr. Harry Nickens, Dean of Student Services
 Mr. Harry Sellers, Manager, Administrative Data
 Processing

GUESTS Mr. Chuck Hite, Reporter, Roanoke Times & World-News
PRESENT:

1. CALL TO ORDER

The Chairman called the meeting to order at 3:35 p.m. and welcomed Ms. Hurd to the meeting. Ms. Hurd outlined some of the activities undertaken by the students and Student Government Association this year.

2. BOARD MINUTES OF SEPTEMBER 21, 1982, MEETING

A motion was made by Mr. Russell and seconded by Mrs. Etzler that:

The VWCC Board approve the minutes of the September 21, 1982, Board meeting (No. 104) as presented.

The motion was unanimously approved.

3. ANNUAL STATE BOARD MEETING

Mr. Strauss and Dr. Downs reported on the events, programs, and speakers presented at the Annual State Board meeting they attended in Richmond, November 11-12, 1982.

4. BUDGET

Mr. Blalock reported on the college's implementation of the recent general fund budget reversion mandated by the Governor. This reversion amounted to approximately \$294,000 for Virginia Western, a majority of which was taken from the personnel budget. To absorb this reduction of funds, the college did not fill four vacant faculty positions, three full-time classified positions, and three part-time classified positions. Also reduced were funds for purchasing library books, instructional equipment, travel, and educational aid.

5. LAY ADVISORY COMMITTEES

Lists of the proposed nominations for membership on the college's lay advisory committees were previously mailed to the Board members. A motion was made by Mr. Anderson and seconded by Mr. Russell that:

The VWCC Board approve the composition of the lay advisory committees for the 1983 calendar year as presented.

The motion was unanimously approved for the following lay advisory committees:

Administration of Justice	Horticulture Technology
Architectural/Civil Technology	Human Services/Mental Health
Automotive Technology	Legal Assistants
Business Technology	Medical Transcriptionist
Commercial Art	Nursing
Continuing Education	Radio/Television Production
Dental Assistant	Radiologic Technology
Dental Hygiene	Savings and Loan Association Education
Early Childhood Development/ Child Development	Vocational Education
Electrical/Mechanical Engineering	

6. CONSIDERATION OF AUTHORIZATION FOR NECESSARY BANKING ACCOUNTS TO HANDLE LOCAL FUNDS

Mr. Blalock advised that a state law going into effect in January 1983 will require competitive bidding by banks and thrift institutions on all local fund checking account activities, and the college will need the Board's approval to open bank

accounts for this purpose. With the consolidation of local checking accounts (bookstore, vending, and some local political subdivision funds) in one bank, maximum returns on cash balances would be realized. Mr. Blalock advised that notices requesting bids will be sent to banks and thrift institutions that have had a branch in the area for the last three years. After discussion, a motion was made by Mrs. Utecht and seconded by Mr. Booth that:

The VWCC Board authorize the college to open checking accounts at banks/thrift institutions to handle local fund checking accounts depending on the competitiveness of the interest rates presented in biddings.

The motion was unanimously approved.

7. STUDENT LOAN PROGRAM

Dr. Nickens distributed a summary of the college's loan programs and explained the various loans.

He also advised that the Kiwanis Club of Roanoke recently established a \$2,500 collegiate loan fund for VWCC students who meet the established criteria, beginning with the winter quarter 1983. The college will set guidelines and screen applicants for these funds. The fund will help those students desiring to register for classes, but whose checks from outside sources will not be received before the registration deadline. The students will be expected to repay the loans according to the guidelines.

8. PRESIDENT'S REPORT

- a) Dr. Downs distributed two booklets pertaining to community colleges to the Board members.
- b) Dr. Downs discussed a memorandum on the Freedom of Information Act regarding closed meetings, which was distributed to the Board members.

9. STUDENT INFORMATION SYSTEM

Mr. Sellers outlined the college's program for student and administrative use of computers, and explained the Regional Computer Center concept now in operation. Virginia Western is one of four Regional Centers in the Community College System.

Later, Mr. Sellers gave a computer demonstration on how the student information system works and how beneficial it is to various divisions of the college.

10. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at 4:50 p.m.

APPROVED:

Charles L. Downs
Charles L. Downs, Executive Secretary

January 20, 1983
Date