

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #104

The Virginia Western Community College Board met Tuesday, September 21, 1982, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mrs. Janine Stone, Vice Chairman
PRESENT: Dr. Charles Downs, Executive Secretary
Mr. Willis Anderson
Mrs. Caroline Etzler
Mr. William Russell
Mrs. Lillian Utecht
Mr. Richard Watson

MEMBERS Mr. Edward Booth
ABSENT: Mr. Warner Dalhouse
Mrs. Sylvia Faw
Dr. Warren Moorman
Mr. Maury Strauss

STAFF Dr. Andy Archer, Division Chairman, Natural Science & Mathematics
PRESENT: Mr. Dwight Blalock, Dean of Financial Services
Mrs. Dottie Mock, Secretary
Mrs. Dolores Moore, Public Information Officer
Dr. Harry Nickens, Dean of Student Services
Mrs. Pat Simmons, Math Instructor

GUESTS Mr. Chuck Hite, Reporter, Roanoke Times & World-News
PRESENT: Ms. Patsy Simmons

1. CALL TO ORDER

In the absence of the Chairman, Mrs. Stone, Vice Chairman, called the meeting to order at 3:35 p.m.

2. PRESENTATION OF PORTRAIT FOR PAINTER GALLERY

Dr. Mays introduced Mrs. Pat Simmons and her daughter, Ms. Patsy Simmons. Ms. Simmons, on behalf of the eight grandchildren of Mrs. Viola Painter, unveiled a portrait of her grandmother, which the grandchildren wished to present to the VWCC Painter Gallery on permanent loan. The late Mrs. Painter served on the VWCC Board for 10 years, was a charter member, and served as Vice Chairman. The Painter Gallery was named in her honor, and the portrait was accepted with appreciation by Dr. Mays for the Gallery.

3. BOARD MINUTES OF JULY 20, 1982, MEETING

A motion was made by Mr. Russell and seconded by Mrs. Etzler that:

The VWCC Board approve the minutes of the July 20, 1982, Board meeting (No. 103) as presented.

The motion carried unanimously.

4. UPDATE ON GREENHOUSE

Mr. Blalock reported on the progress of the construction of the greenhouse and predicted it would be ready for occupancy around the first of November.

5. FINAL AUDIT REPORT

Mr. Blalock reviewed the VWCC response to the audit report for the fiscal year ended June 30, 1981. Copies were distributed to the Board members.

6. LOCAL FUNDS YEAR-END FINANCIAL STATEMENT

Mr. Blalock reviewed the local fund statements for the 1981-82 fiscal year. Copies were distributed to the Board members.

7. STUDENT SERVICES BUILDING

Dr. Nickens presented a request for the Board's support in a feasibility study for construction of a prefabricated Student Services Building on campus. The proposed building would be approximately 12,000 sq. ft.; would include a cafeteria, student and faculty lounges, student government offices, etc.; and would cost an estimated \$400,000. The building would be paid for from bookstore and vending machine profits, which have accumulated for several years. No state or local tax funds would be used. With the Board's permission, architects would be contacted, and a more detailed plan and cost analysis would be submitted to the Board at the next meeting for their review and consideration.

After much discussion, Mr. Anderson moved and Mrs. Utecht seconded that:

The VWCC Board authorize the college administration to proceed with preliminary plans for constructing a Student Services Building on campus and present a more detailed proposal and cost analysis at the next Board meeting for the Board's consideration.

The Board members unanimously approved this motion.

8. CONTINUING CAREER STUDIES PROGRAM

Dr. Archer presented a request for the Board's approval of Continuing Career Studies Certificates in two Horticulture programs --- (1) Outdoor Plant Care and Landscaping, and (2) Indoor Plant Care and Floral Design -- for the State Board's consideration. The Career Studies Certificate Program is a new offering for students interested in a non-traditional, special interest area which requires less than 45 credit hours of instruction. Once the State Board approves the Career Studies Certificate Program, the college is then permitted to add other program options. Virginia Western currently has four other programs previously approved by the Board which would be transferred into the Career Studies Program -- Business Industrial Supervision, Educational Assistant, Educational Secretary, and Legal Assistant.

Mrs. Stone called for separate motions on this item. Mrs. Etzler made the motion and Mr. Russell seconded that:

The VWCC Board approve two Continuing Career Studies Certificate Programs: (1) Outdoor Plant Care and Landscaping, and (2) Indoor Plant Care and Floral Design, and recommend that these Continuing Career Studies Programs be submitted to the State Board for its consideration.

The motion was unanimously approved.

Mr. Watson made a motion and Mrs. Utecht seconded that:

The VWCC Board approve the transfer of four certificate programs -- Business Industrial Supervision, Educational Assistant, Educational Secretary, and Legal Assistant -- into the Continuing Career Studies Certificate Program once the State Board has approved the Career Studies concept.

Board members unanimously approved this action.

9. PRESIDENT REPORTS

- a) The Annual State Board meeting will be held in Richmond, November 11-12. This year the meeting will be held in a two-day period rather than the three days usually scheduled for the annual meeting.
- b) At present, the fall enrollment appears to be about 100 FTES below the predicted 3,250. An increase in full-time student enrollment and a decrease in part-time male students were noted. Registration continues through September 29. Dr. Downs felt that part of the apparent drop in enrollment was due to the present economic situation.
- c) The Educational Foundation presently has approximately \$40,000 in the fund, and plans have been developed to utilize part of these funds for student scholarships and faculty/staff development.
- d) Steps have been taken to handle the 5% budget reversion for the remainder of the calendar year by not filling some faculty/staff positions, delaying filling other positions, cutting back on faculty/staff travel allowances, etc. By November 1 budget priorities will be established for the remainder of the academic year and contingency plans will be established in the event further reductions are mandated by the Governor.
- e) Dr. Downs apprised Board members of the formation of a Virginia Community College Association.

10. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at
4:50 p.m.

APPROVED:

Charles L. Downs
Charles L. Downs, Executive Secretary

November 16, 1982
Date