

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #103

The Virginia Western Community College Board met Tuesday, July 20, 1982, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mr. Maury Strauss, Chairman
PRESENT: Mrs. Janine Stone, Vice Chairman
 Dr. Charles Downs, Executive Secretary
 Mr. Willis Anderson
 Mr. Edward Booth
 Mrs. Sylvia Faw
 Mrs. Lillian Utecht

MEMBERS Mr. Warner Dalhouse
ABSENT: Mrs. Caroline Etzler
 Dr. Warren Moorman
 Mr. William Russell
 Mr. Richard Watson

STAFF Dr. Andy Archer, Division Chairman, Natural Science
PRESENT: and Mathematics
 Mr. Dwight Blalock, Dean of Financial Services
 Mr. Larry Cook, Audio Visual Technician
 Dr. Harry Nickens, Dean of Student Services
 Mrs. Dolores Moore, Public Information Officer
 Dr. Paul Pullen, Dean of Instruction

GUESTS Mr. William "Buck" Dominy, Volunteer
PRESENT: Mr. Chuck Hite, Reporter, Roanoke Times & World-News
 WDBJ, Channel 7, personnel

1. CALL TO ORDER

Mr. Strauss called the meeting to order at 3:35 p.m.

2. BOARD MINUTES

A motion was made by Mr. Anderson and seconded by Mrs. Stone that:

The VWCC Board approve the minutes of the May 18, 1982, Board meeting (No. 102) as presented.

The motion carried unanimously.

3. MEETING DATES FOR 1982-83

The Chairman called for a motion on the proposed Board meeting dates for the coming year. A motion was made by Mrs. Faw and

seconded by Mrs. Utecht that:

For 1982-83, the VWCC Board meetings be scheduled bimonthly on the third Tuesday of the month at 3:30 p.m. in the Fishburn Hall Conference Room as follows:

July 20, 1982	January 18, 1983
September 21, 1982	March 15, 1983
November 16, 1982	May 17, 1983

The motion was unanimously approved.

4. GREENHOUSE

Dr. Archer expressed appreciation to the Board for their support of the Horticulture program and the construction of the greenhouse. Work has begun, and Dr. Archer anticipates the greenhouse will be ready for use by the beginning of the fall quarter.

Mr. Strauss advised that a poll of the Board members by phone on May 28 relative to allocating \$4,000 in additional funds for the greenhouse construction resulted in nine members approving this action (see attached). Two members could not be reached on that date. However, Mrs. Utecht gave her approval later, and Mr. Booth added his approval at today's meeting, making the approval of this action unanimous.

5. COMMUNITY OBLIGATIONS OF THE PRESIDENT

Mr. Strauss presented a report on the Community Obligations of the President's account for March through June 30, 1982, amounting to \$536.95. A motion was made by Mrs. Faw and seconded by Mrs. Utecht that:

The VWCC Board approve the restoration of \$536.95 to the Community Obligations of the President's account for expenditures incurred from March through June 30, 1982.

The motion was unanimously approved.

Effective July 1, 1982, the President's Activity Fund will go into effect, as approved at the May 18, 1982, Board meeting.

6. VOLUNTEER - MATH CENTER

Dr. Archer introduced Mr. William "Buck" Dominy, a volunteer in the Math Center and thanked him for the generous contribution of his time and talents in helping and tutoring math students. Dr. Downs presented Mr. Dominy with a certificate of appreciation and also expressed his gratitude.

7. 1982-83 BUDGET

A memorandum from Dr. Hinson concerning Governor Robb's executive agreement in higher education of a 5% reduction in General Fund appropriations for 1982-83 was distributed. To comply with the Governor's mandate, Virginia Western plans to initiate the following contingency actions which will amount to an approximate \$300,000 decrease in the college's 1982-83 budget expenditures:

- a) Two vacant faculty positions will not be filled.
- b) Three vacant classified positions will not be filled.
- c) Other vacant classified positions will be delayed.
- d) No equipment will be purchased unless it is on an emergency basis.
- e) All travel funds will be reduced and restricted to essential needs.
- f) Educational aid will be eliminated except for that which has already been committed for summer 1982.
- g) The library budget will be restricted.
- h) The balance of the reversion will come from part-time salaries and supplies.

8. STUDENT AID

Dr. Nickens advised that student aid is still available for those students meeting the criteria.

9. STATE EXIT AUDIT

Mr. Blalock advised that the state exit audit has been completed; and as soon as the final report is received, copies will be forwarded to the Board members.

Mr. Blalock added that prior to 1980 collegiate loans had been granted to needy students and that 43 students had defaulted on these loans, totaling \$4,470.18. The college has tried every means of recovering these outstanding loans and requests that the loans be designated as uncollectible and turned over to the Attorney General's office for review. Mr. Strauss called for a motion on this item. Mr. Anderson made a motion and Mrs. Utecht seconded that:

Upon recommendation of the state auditors, the Virginia Western Community College Advisory Board notes that the appended list of student loans developed prior to 1980 be taken off the books as uncollectible and turned over to the Attorney General's office for further action.

10. PRESIDENT'S REPORT

Included in Dr. Downs' report were the following items:

- a) The following Board members have been reappointed to a four-year term, which will expire June 30, 1986:

Dr. Warren L. Moorman, Salem City
Mr. William S. Russell, Roanoke City
Mrs. Janine Stone, Roanoke County
Mr. Maury Strauss, Roanoke City

- b) Three new State Board members have been appointed by Governor Robb (information was distributed to the Board members). Mrs. Waldo G. Miles of Bristol was elected the first woman Chairman of the State Board. Mr. Francis T. West of Martinsville will serve as Vice Chairman.
- c) A memorandum from Dr. Hinson relative to the annual November State Board meeting was distributed. In view of the present reduction of state funds, plans to hold the meeting at the Homestead in Hot Springs have been canceled, and a modified meeting will be held in Richmond instead.
- d) Summer graduation will be held on Friday, September 3, at 2 p.m. at the Salem-Roanoke County Civic Center.
- e) A list of local political subdivisions' appropriations totaling \$8,357 for 1982-83 was distributed.
- f) A news release concerning June graduates of the college's two-year associate degree program in Dental Hygiene was distributed. The Virginia Western students have passed their state board exams and ranked higher than the average attained by graduates from the other 11 colleges and universities who took the same exam.

11. ADJOURNMENT

With no further business on the agenda, the meeting was adjourned at 4:25 p.m.

APPROVED:

Charles L. Downs
Charles L. Downs, Executive Secretary

September 21, 1982
Date