

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #102

The Virginia Western Community College Board met Tuesday, May 18, 1982, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mr. Maury Strauss, Chairman
PRESENT: Mrs. Janine Stone, Vice Chairman
 Dr. Charles Downs, Executive Secretary
 Mr. Willis Anderson
 Mrs. Caroline Etzler
 Dr. Warren Moorman
 Mr. William Russell

MEMBERS Mr. Edward Booth
ABSENT: Mrs. Sylvia Faw
 Mr. Warner Dalhouse
 Mr. Richard Watson
 Mrs. Lillian Utecht

STAFF Mr. Dwight Blalock, Dean of Financial Services
PRESENT: Mr. Mark Emick, Coordinator of Development
 Mrs. Dolores Moore, Public Information Officer
 Dr. Harry Nickens, Dean of Student Services
 Dr. Paul Pullen, Dean of Instruction
 Mrs. Dottie Mock, Secretary

GUESTS Mr. Chuck Hite, Reporter, Roanoke Times & World-News
PRESENT: Mr. Steve Roberts, President, Student Government
 Association

1. CALL TO ORDER

Mr. Strauss called the meeting to order at 3:35 p.m.

2. PROPOSED MEETING DATES FOR 1982-83

The Chairman distributed the following listing of proposed meeting dates for 1982-83:

July 20, 1982	January 18, 1983
September 21, 1982	March 15, 1983
November 16, 1982	May 17, 1983

Following last year's schedule of meetings, these dates reflect bimonthly meetings on the third Tuesday of the month at 3:30 p.m. in the Fishburn Hall Conference Room. This item will be on the agenda for the July meeting for the Board's consideration.

3. BOARD MINUTES

A motion was made by Mrs. Etzler and seconded by Mr. Russell that:

The VWCC Board approve the minutes of the March 16, 1982, Board meeting (No. 101) as presented.

The motion carried unanimously.

4. REPORT FROM NOMINATING COMMITTEE

In the absence of Mr. Dalhouse, Chairman of the Nominating Committee, Mr. Anderson reported that the committee recommended the re-election of Mr. Maury Strauss, Chairman, and Mrs. Janine Stone, Vice Chairman.

With no further nominations from the floor, Mr. Strauss turned the Chairmanship over to Mr. Russell temporarily, and Mr. Russell asked for a vote on the nominations.

The Board members present unanimously approved the re-election of Mr. Maury Strauss as Chairman and Mrs. Janine Stone as Vice Chairman for the 1982-83 academic year. Their terms of office will begin July 1, 1982.

5. PROPOSED STUDENT ACTIVITY BUDGET

Dr. Downs advised that funds requested for this proposed budget would be allocated from vending machine profits. Dr. Nickens explained the line items in the budget (see attached). A motion was made by Mr. Russell and seconded by Mrs. Stone that:

The VWCC Board adopt the Student Activity Budget for 1982-83 in the amount of \$13,500 as presented, with funds allocated from vending machine profits.

The Board members unanimously approved the adoption of the Student Activities Budget.

6. PROPOSED COLLEGE ACTIVITIES BUDGET

Dr. Downs reported on line items of this budget (see attached). The College Activities Budget was initiated last year (1981-82), and Dr. Downs called attention to a new line item in this year's budget which would provide development assistance for the staff.

A motion was made by Mr. Anderson and seconded by Dr. Moor-
man that:

The VWCC Board adopt the College Activities Budget
for 1982-83 in the amount of \$3,500 as presented,
with funds allocated from vending machine profits.

The Board members unanimously approved the adoption of the
College Activities Budget.

7. PROPOSED PRESIDENT'S ACTIVITY BUDGET

Mr. Blalock explained that in previous years, the expenses
incurred by the President relating to college business had
been reimbursed from the Community Obligations of the
President account, which kept a running balance of \$500 for
this purpose. When the utilization of the fund reduced the
balance substantially, a request was made to the Board for
approval to restore the balance of the fund to \$500. With
the new proposed President's Activity Budget (see attached),
a request for the Board's consideration of the budget would
be presented only once a year, at the last meeting of the
current academic year for the following year, and a breakdown
of expenditures would be submitted periodically for the Board's
information. Mr. Blalock stated that this scheduling would
allow the Student Activity Budget, the College Activities
Budget and the President's Activities Budget to be maintained
on the same basis and schedule and still reserve permission
to approach the Board for additional funds should they be
needed.

Mrs. Stone made a motion and Mrs. Etzler seconded that:

The VWCC Board approve the President's Activities
Budget for 1982-83 in the amount of \$1,500 as
presented, with funds allocated from vending machine
profits.

The Board members unanimously approved the adoption of the
President's Activities Budget.

8. ROOFING BIDS

Mr. Blalock explained that the Board previously approved
(Board Minutes #96, May 19, 1981) soliciting bids to
reroof Brown Library and to repair the roof on Fishburn
Hall. In material distributed to the Board members, a
breakdown of the four roofing bids received was reviewed
and explained by Mr. Blalock. In compliance with the
State Department of Building and Engineering's recommenda-
tions, Mr. Blalock recommended the acceptance of the low
bid by I. N. McNeil Company of Roanoke for this work. An
inspection firm, Dewberry and Davis of Dublin, Virginia,

will be working with the architects, Smithey and Boynton, in regard to the reroofing and repairs.

Mr. Russell made a motion and Mrs. Stone seconded that:

The VWCC Board accept the low bid of I. N. McNeil Company of Roanoke for \$39,295 for the reroofing of Brown Library and for roof repairs to Fishburn Hall.

The Board members unanimously approved this action.

9. CONSIDERATION OF COSTS IN DESIGN OF BRIDGE BUILDING

Mr. Blalock advised that additional expenses in the amount of \$13,351.45 had been incurred for soil test borings and an energy study for the bridge building. These costs are in addition to the \$97,000 allocated by the 1981 General Assembly for the working drawings. Mr. Blalock recommended that this additional cost be allocated from local funds and advised that the state will credit the college for this amount when construction funds for the bridge building are provided.

Dr. Moorman made a motion and Mr. Russell seconded that:

The VWCC Board allocate \$13,351.45 from local funds to cover the additional site development costs for the bridge building plans as presented.

The Board members unanimously approved this action.

10. PARKING LOT - WEBBER HALL

Mr. Blalock advised that the grassy area in front of the Bookstore in Webber Hall will be paved to allow spaces for 30-minute parking. Bids have been received and the contract for this work was awarded to Salem Paving Company in Salem. This item does not require Board action.

11. PRESIDENT REPORTS

- a) Budget -- Dr. Downs advised that the six local political subdivisions are finalizing their budgets and that VWCC's requests for funds have been submitted. When allocated, these funds for 1982-83 will be used mainly for student scholarships and campus site improvements. Dr. Nickens reported that eight scholarships had been awarded and that all of the students are in the top 15% of their high school classes, including two valedictorians.

- b) Audit -- The state auditors have completed their regular annual audit on campus and will submit the results and recommendations in a couple of months.
- c) Graduation -- Graduation exercises will be held Tuesday, June 15, at 7 p.m. at the Salem-Roanoke County Civic Center. Dr. John Casteen, Secretary of Education, will be the guest speaker. An agenda was distributed, and it was requested that the Board members notify Mrs. Mock by June 1 if they plan to attend the ceremonies.
- d) Educational Foundation-- a case statement, "Funds for Excellence," compiled by Mr. Mark Emick was distributed. The document includes information about the college and explains that Foundation funds could be used for student assistance, faculty development, and capital outlay projects.

12. ADJOURNMENT

With no further business on the agenda, the Chairman adjourned the meeting at 4:30 p.m.

APPROVED:

Charles L. Downs
Charles L. Downs, Executive Secretary

7/20/82
Date