

**VIRGINIA WESTERN COMMUNITY COLLEGE  
APPEAL OF FIRST INCIDENT OF  
ACADEMIC MISCONDUCT FORM**

*To appeal an Academic Misconduct charge, complete the form below. Submit the form electronically from your VCCS student email account to [studentconduct@virginiawestern.edu](mailto:studentconduct@virginiawestern.edu) or print, sign and submit directly to the Dean of Student Services Office in Chapman Hall Room C102.*

Student Name: \_\_\_\_\_ Course: \_\_\_\_\_  
Student EmplID: \_\_\_\_\_ Semester and Year: \_\_\_\_\_  
VWCC Student Email Address: \_\_\_\_\_ @ email.vccs.edu

Describe the incident and indicate your reason for appeal:

Penalty Imposed by Faculty Member:  0 on the assignment  
 F in the course  
 Require work to be accomplished again

**By appealing this charge, a Student Conduct Hearing will be scheduled. You will be notified of the hearing date and time by the Student Conduct Committee Chair through your VCCS student email account.**

Submitted By:

\_\_\_\_\_ Student

\_\_\_\_\_ Date

Received by the Dean of Student Services on: