Update Your Skills or Learn for Fun with Spring 2020 Seminars or Short Session Classes

For information on the following seminars, please call: School of Business, Technology and Trades (540) 857-7272.

The School of Business, Technology and Trades provides many opportunities for updating skills or just for fun! The following seminars or short session classes, unless otherwise noted, earn a grade of Pass or Unsatisfactory instead of a letter grade. Credits earned do not calculate into the GPA. The courses are two to five sessions. You must attend all sessions of the course to earn credit; there will be no make-ups. Seminars are one (1) credit unless otherwise noted. For most of the seminars, materials are furnished.

REFUND POLICY: For a refund of tuition, students must drop seminars prior to the first class meeting or within the first two hours of the seminar. Students must complete the drop process by using MYVVCC at www.virginiawestern.edu.

SPECIAL NOTE: In the event of inclement weather or a college closing: Decisions to close the college for night classes or events will be made by 3 p.m. or closely thereafter; decisions to cancel day classes or events will be made by 6 a.m. or closely thereafter. The time the seminar session begins for each meeting pattern determines class cancellations due to weather or other college closings:

- If your session begins at 5 p.m. or after, that session will follow college closings for night classes.
- If the session begins at 7 a.m. or after, that session will follow college closings for day classes.

The college will reschedule any session cancelled due to weather or other reasons as soon as possible. Be sure to check your VWCC student email or call 857-6402 for information concerning rescheduling of sessions.

**MOTORCYCLE SAFETY RIDER COURSES**

This course teaches basic physical and mental skills used in everyday riding. Students learn basic skills of motorcycle operation, which includes turning, shifting, stopping, and straight-line riding. This course develops skills and street strategies necessary for safe and enjoyable motorcycle operation.

Upon successful completion of this class, eligible participants will receive a VA DMV motorcycle operator's license.

Equipment requirements: This basic rider course provides motorcycles. Students are required to wear protective clothing, ¾ or full helmet (Dept. of Transportation approved), eye protection, over the ankle shoes, sturdy full-finger gloves, long sleeve shirt or jacket, and long pants. **Students must be able to ride a bicycle.** Maximum enrollment is 12 people per session.

All classes meet in Business Science Room 245 on Friday from 6:00 - 9:30 p.m. and Saturday & Sunday from 7:30 p.m. to 6:00 p.m. unless otherwise stated below. Times are approximate and are subject to minor changes due to weather or unforeseen circumstances.

**RVH classes are NOT eligible for financial aid or auditing. STUDENTS MUST BE ON TIME FOR ALL SESSIONS. INSTRUCTORS DO NOT ADMIT LATE ARRIVALS.**

### 2-Wheel Basic Rider (1 Credit)

Enroll online at: [https://apply.vccs.edu/app/app.htm](https://apply.vccs.edu/app/app.htm)

- 28115 RVH 130-11 March 13, 14 15
- 28117 RVH 130-12 March 20, 21, 22
- 28118 RVH 130-13 March 27, 28, 29
- 28119 RVH 130-14 April 3, 4, 5
- 28120 RVH 130-15 April 17, 18, 19
- 28121 RVH 130-16 April 17, 18, 19
- 28122 RVH 130-17 April 24, 25, 26
- 28123 RVH 130-18 April 24, 25, 26
- 28124 RVH 130-19 May 1, 2, 3
- 28125 RVH 130-20 May 1, 2, 3
- 28677 RVH 130-21 May 8, 9, 10
- 40921 RVH 130-22 May 8, 9, 10
- 40923 RVH 130-23 May 15, 16, 17

Class will meet on Friday from 6 – 9:30 p.m. and on Saturday and Sunday from 8 a.m. to 4 p.m. Classes marked with asterisk * will meet on Friday from 6 – 9:30 p.m. and on Saturday and Sunday from 7:30 a.m. to 6:00 p.m.

### 3-Wheel Basic Rider (1 Credit)

Enroll online at: [https://apply.vccs.edu/app/app.htm](https://apply.vccs.edu/app/app.htm)

- 28348 RVH 195-TR1 March 6 6:00 p.m. to 9:00 p.m. M245
- 28348 RVH 195-TR3 March 7 7:00 a.m. to 4:00 p.m. Range
- 28348 RVH 195-TR6 March 8 7:00 a.m. to 4:00 p.m. Range

**EXPERIENCED RIDER: 2-WHEEL** (non-credit)

Enroll online through Workforce Development: [https://virginiawestern.augusoft.net](https://virginiawestern.augusoft.net)

TRNS 2301-AS2 Saturday, May 16

1:00 p.m. to 6:00 p.m.

**EXPERIENCED RIDER: 3-WHEEL** (non-credit)

Enroll online through Workforce Development: [https://virginiawestern.augusoft.net](https://virginiawestern.augusoft.net)

TRNS 2301-AS1 Sunday, March 8

8:00 a.m. to 4:00 p.m.

### TEACHER RECERTIFICATION SEMINARS (1 Credit)

These classes are for Educators only and may have prerequisites.

- 36295 ITE 195-S1 Intermediate ActvInspire 1/31, 2/1
- 36313 ITE 195-S2 Office 365 for Educators 2/21, 22, 28
- 28186 ITE 195-S3 Breakout EDU 3/6, 7
- 36223 ITE 195-S4 Scratch in the Classroom 3/13, 14
- 28290 ITE 195-S6 Digital Scavenger Hunts 4/24, 25

**Completing an online Application**

1. Go to [https://apply.vccs.edu/](https://apply.vccs.edu/).
2. Enter the security code from the picture into the yellow box.
3. Click either the Returning Users or the New Users button. (See below)
4. If you are a New User, enter the required information and click Submit.
5. If you are a Returning User, enter the username and password you created and click Submit.
6. To review and complete an existing application, click Review. Otherwise, click Apply.
7. Read the information on the next page and click Apply Now.

**You will need to create a username and password in order to access the application. This is different from your VCCS username and password. If you started an application less than 30 days ago but do not have your username and password, or if it has been more than 30 days since you began your application, you will have to choose new user and create a new one.