

## Virginia Education Wizard Career Planning Project (Phase 3)

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Student Name

Student ID#

In order to achieve your goals, it is important to have an academic plan to guide your actions and decisions. The Career and Course Planner (CCP) in the Virginia Education Wizard allows you to develop an academic plan based on the Combined Results of your Career Assessment, your overall employment objective, and your identified program of study at Virginia Western. Please follow the instructions outlined below to complete the final phase of this project.

### 1. Virginia Education Wizard Career and Course Planner

Completed: YES or NO

Log-in to the Virginia Education Wizard Career and Course Planner (CCP) through your My VWCC account. Using the step-by-step instructions attached, develop a Career and Course Plan in the Virginia Education Wizard. Submit your Career and Course Plan (CCP) to your SDV instructor for grading.

*Non-Curricular Students: If you have not declared a program of study at Virginia Western, please list the courses you intend to complete to meet your educational goals and overall employment objective and why you have selected to take each course. Attach that list to this instruction sheet.*

### 2. Other Advising Information

Completed: YES or NO

Virginia Western Program of Study:

*(Please write "Not Applicable" if you are a non-curricular student.)*

Academic School Responsible for your Program of Study (Check One):

Find your program of study at the following link to determine your

academic school: <http://www.viriniawestern.edu/academics/index.php>

- School of Science, Technology, Engineering & Mathematics (STEM)
- School of Business, Technology & Trades (BTT)
- School of Liberal Arts & Social Sciences (LASS)
- School of Health Professions
- I have not declared a program of study at Virginia Western.

Please list any questions you have regarding the classes you plan to take next semester.  
**(Must identify at least one)**

Please list any questions you have about your program of study.  
*If you have not identified a program of study, please list any questions you have related to the educational goals you identified on your Virginia Education Wizard Career Planning Project (Phase 2).*  
**(Must identify at least one)**

Do you need to transfer to another college to achieve your overall employment objective?  
**YES or NO**  
If YES, list your transfer questions.  
**(Must identify at least one if transferring)**

Following the completion of your education, your overall employment objective is to find a job as a(n) \_\_\_\_\_.

Please list any questions you have about seeking employment or working in this career field.  
**(Must identify at least one)**

**Faculty Advisor Name:**

Log-in to the Student Information System through your My VWCC account to view your assigned Faculty Advisor. Step-by-step instructions are available in Navigate MyVWCC:  
<http://www.viriniawestern.edu/studenthelp/student/viewadvisors.php>.

*Please write "Not Applicable" if you are a non-curricular student. Non-curricular students can receive academic planning assistance in the \_\_\_\_\_ by working with a New Student Advisor.*

**Faculty Advisor Phone Number:**