

PRACTICAL NURSING CHECKLIST

The following is intended as a general guideline for making sure you have taken the necessary steps to apply and be considered for the Practical Nursing program. Please understand an applicant may have unique circumstances, which may require further documentation or verification, in which case the applicant may be asked to furnish material not mentioned below. Every effort will be made to provide clear instructions to applicants needing to provide such information. Please keep this checklist to refer to – you do NOT need to return it to us.

- VWCC college application–(Complete on-line.) Indicate your plan of study as CSC: Introduction to Practical Nursing
- 2022 Practical Nursing program application form (for full-time program) submitted by **September 1, 2021.**
- Essay (**Handwritten**) Required to be submitted by **September 1.**
- Official High School transcript (Must be received by Sept. 1st, HS seniors must also submit.)
- GED - copy of scores (*if applicable*)
 - High School transcripts are also required if you completed at least 9th grade.
- Official transcripts from colleges (**except** VWCC or any community college in Virginia)
 - These must be sent to Pam Woody **prior to** September 1, 2021

- **After you have submitted the above – be aware of the following:**

- You should receive an Advising Form Letter after submission of all material with application – letter contains information in regards to prerequisites: Algebra I and Biology
 - ___ Algebra I –will be completed with a grade of “C” or better by the end of 2021 fall semester. If you need an equivalent developmental course at VWCC, you must take the “VPT” math placement and review the results with the advisor (P. Woody) to determine which units (**if any**) you will need to complete. You may potentially need to complete one or more units (MTE 1 -5) dependent on which courses you will need to progress into program.
 - ___ Biology (must have a lab component) – previously completed with a grade of “C” or better or by the end of 2021 fall semester. If you will need an equivalent course (Bio 101 or NAS 2) at VWCC, your “VPT” math and English placement results must also be reviewed. Placement out of Math Units 1-5 and a placement recommendation for ENG 111 are required at VWCC.
 - ___ Please note that both Algebra I or MTE 1-5 and either High School Biology or BIO 101 or NAS 2 must be completed within five years of beginning the program (Spring 22)
- You must have a cumulative GPA of **2.0** or higher at the end of the **2021 summer** semester.
- An entrance test (**Kaplan**) will be required in the fall (tentatively October). Instructions should be mailed to eligible applicants in the fall on how to schedule.
- An interview will be required (during November).
- Program admission decision letters will be mailed by early December (if not before). Applicants need to make arrangement to attend a mandatory orientation that is held in December prior to spring admission.

Application material (including application form with handwritten essay) must be received or postmarked by September 1st.