Student receives an email which states:

Dear [Student First Name],

I want you to be successful in every course you take. I am concerned about your success in [Course Name] and would like to help you improve.

Please contact me as soon as possible to discuss your progress in this course. If you would like to discuss this in person, my office location and hours can be found in your course syllabus.

Virginia Western provides a number of resources to support your academic success in the Academic Link (Link Learning Commons- main floor of Brown Library). The college offers at no cost:

- Academic Success Coaching
- Individualized Tutoring
- Assistance with computer applications like Microsoft Office, Blackboard, MyMathLabs, etc.
- Walk-In Writing Center for assistance revising papers for any academic course
- Walk-In Math Center for assistance in any level of mathematics

The services provided in the Academic Link can have a powerful impact on academic success. I urge you to consider taking advantage of these resources. Additional information about the Academic Link learning assistance programs can be found at http://www.virginiawestern.edu/services/link/index.php.

NOTE: This section will only appear if the instructor adds a comment to the Flag

Additional Information for Your Success: Instructor Comments

Sincerely,
[Instructor]