

Update Your Skills or Learn for Fun with Fall 2010 Seminars or Short Session Classes

The following credit or non-credit seminars or short session classes are offered through the School of Business, Engineering and Technology to provide many opportunities for updating skills or just for fun! Credit seminars or classes are graded on a **Pass/Unsatisfactory** basis instead of a letter grade, and credits earned are not calculated in the GPA. The seminars are one credit unless otherwise noted. These courses are offered in two to five sessions, all of which must be attended to receive credit for the course. **No make-ups will be allowed.** For most of the seminars, materials are furnished.

REFUND POLICY: For a refund of tuition, students must drop seminars prior to the first class meeting or within the first two hours of the seminar. Students must complete the drop process by using **MY.VWCC** at www.virginiawestern.edu. **Once the deadline to drop for a refund has passed, a refund will not be issued.**

Contact	Lynn Painter Business, Engineering and Technology Division (540) 857-7275 email: epainter@virginiawestern.edu
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Contact	Lacey Carey Business, Engineering and Technology Division (540) 857-6210 email: lcarey@virginiawestern.edu
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MOTORCYCLE SAFETY RIDER COURSE (RVH 195, one credit classes)

This course teaches basic physical and mental skills used in everyday riding. You will be taught basic skills of motorcycle operation, which includes turning, shifting, stopping, and straight-line riding. This course develops skills and street strategies necessary for safe and enjoyable motorcycle operation.

Upon successful completion of this class, eligible participants will receive a VA DMV motorcycle operator's license.

Equipment requirements: The basic rider course provides motorcycles. Students are required to wear protective clothing, ¾ or full helmet (Dept. of Transportation approved), eye protection, over the ankle shoes, sturdy full-finger gloves, long sleeve shirt or jacket, and long pants. **Students must be able to ride a bicycle.** Maximum enrollment is 12 people per session.

All classes meet in Webber Hall, Room 121 on Friday from 6:00 - 9:30 p.m. and Saturday and Sunday from 7:30 a.m. until 6:00 p.m. unless otherwise stated below. Times are approximate and are subject to minor changes due to weather or unforeseen circumstances.

STUDENTS MUST BE ON TIME FOR ALL SESSIONS. LATE ARRIVALS WILL NOT BE ADMITTED.

28092	RVH 195-11	7/27, 28, 29 Tues., 8 – 11:30 a.m.; Wed., Thur., 8 a.m. – 2 p.m.
27939	RVH 195-12	7/30, 31, 8/1
27899	RVH 195-13	7/30, 31, 8/1
27902	RVH 195-14	8/2, 3, 4 Mon., 8 – 11:30 a.m.; Tues., Wed., 8 a.m. – 2 p.m.
27925	RVH 195-15	8/6, 7, 8
27926	RVH 195-16	8/6, 7, 8
27927	RVH 195-17	8/10, 11, 12 Tues., 8 – 11:30 am; Wed., Thur., 8 a.m. – 2 p.m.
27928	RVH 195-18	8/13, 14, 15
27929	RVH 195-19	8/13, 14, 15
27930	RVH 195-20	8/20, 21, 22
27931	RVH 195-21	8/20, 21, 22
27932	RVH 195-22	8/27, 28, 29
27933	RVH 195-23	8/27, 28, 29
27934	RVH 195-24 *	9/3, 4, 5
27935	RVH 195-25	9/10, 11, 12
27936	RVH 195-26	9/10, 11, 12
27937	RVH 195-27	9/17, 18, 19
27938	RVH 195-28	9/17, 18, 19
28093	RVH 195-29	9/24, 25, 26
28094	RVH 195-30	9/24, 25, 26
28095	RVH 195-31	10/1, 2, 3
28096	RVH 195-32	10/1, 2, 3
28127	RVH 195-33 *	10/8, 9, 10
28128	RVH 195-34 *	10/15, 16, 17
28301	RVH 195-35 *	10/22, 23, 24
28857	RVH 195-36 *	10/29, 30, 31
28858	RVH 195-37 *	11/5, 6, 7

*The sections denoted above with an asterisk will meet on Friday from 6 – 9:30 p.m. and on Saturday and Sunday from 8 a.m. until 2 p.m.

HORTICULTURE (HRT 198, one credit seminars)

28083	HRT 198-N1	Trees, Shrubs and Perennials	8/26 – 10/14
28059	HRT 198-N2	Landscaping Your Home	10/21 – 12/16

Instructor-Led Computer Training Seminars (ITE 195, one-credit seminars)

28392	ITE 195 F1	Basic Keyboarding	10/18, 25; 11/1, 8, 15
28288	ITE 195 F11	First Look at Computers	10/1, 2, 8
28186	ITE 195 F12	Intro. MS Windows XP	9/10, 11, 17
28187	ITE 195 F13	Intro MS Windows 7	11/12, 13, 19
28188	ITE 195 F14	Basic Computer Skills	10/1, 2, 8
28189	ITE 195 F15	Manage & Protect Your Computer	10/29, 30; 11/5
28411	ITE 195 F16	Intro. MS Word 2007	9/24, 25
28190	ITE 195 F17	Interm+ MS Word 2007	12/3, 4
28412	ITE 195 F18	Intro. MS Excel 2007	10/1, 2, 8
28191	ITE 195 F19	Interm+ MS Excel 2007	10/22, 23, 29
28289	ITE 195 F2	Intro+ MS Access 2007	11/12, 13, 19
29066	ITE 195 F20	Intro+ MS Powerpoint 2007	10/15, 16
28414	ITE 195 F21	Setup a Home/Small Bus.Network	10/22, 23
28415	ITE 195 F22	The Internet is Broken!	11/12, 13
28416	ITE 195-F23	Don't Click That!	12/3, 4
28679	ITE 195-F24	Programmic Thinking	9/17, 18
28417	ITE 195-F25	Programming Concepts Java & C#	10/1, 2
59151	ITE 195-F32	Getting the Most from PDAs, Smartphones, Ipad, Kindles	9/10, 11
59152	ITE 195-F33	Digital Imaging Basics	10/8, 9
59271	ITE 195-F34*	Intro. MS Word 2007	9/16, 23, 30; 10/7
50890	ITP 295-F1	Develop Mobile Web Apps w/HTML, CSS, JavaScript, JQuery (2 credits)	10/30; 11/6, 13

*This seminar meets in Room 205 of The Franklin Center, 50 Claiborne Avenue, Rocky Mount.

EDUCATOR RECERTIFICATION SEMINARS (ITE 195, one credit seminars)

28420	ITE 195-F26	GPS in the Classroom	9/24, 25
28680	ITE 195 F27	Web Wonders	10/1, 2
28421	ITE 195 F28	Intro to ActivInspire	10/8, 9
28425	ITE 195 F29	Intermediate ActivInspire	10/15, 16
29095	ITE 195 F3	Inspire Design	10/22, 23
29096	ITE 195 F30	Tools for 21 st Century Educators	11/5, 6
29097	ITE 195-F31	Social Networking for Teachers	11/19, 20

Cooking Classes Available at the Culinary Institute

Check out the following cooking classes offered through the Culinary Institute at Virginia Western. The cost for each class is \$40 and payment must be made the same day of registration. All classes meet in the culinary kitchen located at 109 Henry Street, N.W. behind the Roanoke Higher Education Center. Please visit <http://www.virginiawestern.edu/bet/culinary/> for full details or contact Lacey Carey at 540-857-6210 if you have questions.

To register for class(es), complete our free-of-charge online application for non-credit classes by going to <https://apply.vccs.edu/oa/launch.action>. If you have questions concerning the application process, please call the Admissions Office at 540-857-7231 (press #9).

Class No.	Class ID	Class Topic	Date/Time
29241	HOST 2252-F1	Sushi Making	9/11; 2 – 5 p.m.
59392	HOST 2267 -F2	Soup Making	9/25; 2 – 5 p.m.
59393	HOST 2268 -F3	Vegetable, Fruit Carving/Garnishing	10/9; 2 – 5 p.m.
59394	HOST 2269-F4	Working with and Identifying Herbs	10/23; 2 - 5 p.m.
59395	HOST 2270-F5	Holiday Desserts	11/6; 2 – 5 p.m.
59396	HOST 2271-F6	Poultry and Seafood Fabricating And Cooking	11/13; 2 – 5 p.m.
59397	HOST 2272-F7	Bread Making	12/4; 2 – 5 p.m.