

RADIATION ONCOLOGY CHECKLIST

The following is intended as a general guideline for making sure you have taken the necessary steps to apply and be considered for the Radiation Oncology program. **It is the applicant's responsibility to insure that all items arrive prior to the March 15, 2021 deadline.** Please understand an applicant may have unique circumstances, which may require further documentation or verification, in which case the applicant may be asked to furnish material not mentioned below. Every effort will be made to provide clear instructions to applicants needing to provide such information. Please keep this checklist to refer to.

- VWCC college application – (Encouraged to complete on-line.) If you are currently enrolled at VWCC – you do not need to do a new college application. All new applicants including those interested in the Joint Venture site at NVCC must complete a VWCC college application. All the community colleges in Virginia use the same web application, but you must select each college (VWCC, NVCC, etc.) from the drop down list and transmit (NVCC applicants need to have both activated). All applicants should select **CSC Introduction to Radiation Oncology** as your plan of study for **VWCC**.
- 2021 Radiation Oncology program application. Please indicate which site you want to be considered for.
- Official High School transcript (*Required for all applicants, including those with previous college degrees.*)
- GED copy of scores (*if applicable*)
- High School transcripts are also required if you completed at least 9th grade.
- Official college transcripts from all colleges attended. (You **will not** be required to submit transcripts for any college in the Virginia Community College System.) Official transcripts must still be in the sealed envelope from the institution that issues it. Please note: Early applicants should remember that if you enroll in any college courses at a non-VCCS school after your application is on file, you will be responsible for having “official” transcripts sent to us directly after **Fall 2020 grades are posted** by that institution. These transcripts serve to update your GPA, academic progress, and completion or enrollment in a required prerequisite (if applicable). Have updated transcripts mailed to Pam Woody before March 15, 2021. Notes: Electronic Transcripts (e-transcripts, Parchment, etc.) are acceptable. Foreign university transcripts must be evaluated by an approved organization (such as WES) before transfer credit can be determined. If you attended a foreign high school and cannot obtain a transcript, you may provide a written statement to explain why you are unable to provide it.
- Submit a copy of Healthcare Licensure/Certification with application (*if applicable*).
- Submit two letters of recommendation before 3/15/21. (Employer and/or professors preferred)

After you have submitted the above application & academic material you should anticipate the following:

- Received an advising form letter from the advisor after academic file was submitted for review (usually 4 weeks after submitting materials) – contains information in regards to prerequisites. Prerequisites below are required to be completed by the end of Spring 2021. It also will indicate any previous college courses, if transfer credit accepted.
____ Algebra I, Algebra II, and Geometry (or Developmental Mathematic Units 1-9)
____ One general lab science course (high school **or** college) Biology, chemistry, or physics. Grade of “C” or better.
____ BIO 141 ____ HLT 141 ____ MTH 161 ____ SDV 101
Note: BIO 141 & MTH 161 must be complete within five years prior to beginning in fall.
- Have cumulative GPA of **2.5** or higher at the end of the Fall 2020 semester to be considered.
- Updated transcripts of courses completed summer or fall 2020 (if applicable) sent to Attn: Pam Woody by 3/15/21.
- Keep Health Professions advisor (Miss Woody) informed of all mailing address changes. (*Our internal database for all program mailings is separate from the college system.*)
- Virginia Placement Test evaluation (Math). Complete if requested by the advisor (Miss Woody).
- Arrange interview – **please wait** for instructions in April (letters will be mailed to eligible applicants). All applicants should receive a decision letter by mail (mailed by 2nd week of May usually).